

Fee Structure for Provider Accreditation/Licensing

(A) University	Application Fee: €700	
	and	
	Administrative Fee: €10,000	
	and	
	Review Process Fee:	
	This fee includes the full costs for a two-day accreditation visit and the review process until completion. This fee also covers the cost of a three-member peer review panel. In the case of online/blended provision, a fourth panel member will be appointed. The accreditation visit consists of a minimum of two days. If, during the process, it is determined that additional days are required, the applicant will be informed accordingly, and an additional fee will apply.	€4,300 In case of online/blended provision, an additional cost of €1,400 applies.
and		
Additional Fees (if applicable):		
If additional days are required for the accreditation visit.		Cost per day: €2,150 In the case of online/blended provision, an additional cost of €700 applies per day.
Per diem fees for international peer reviewer.		€205¹
Flight expenses		As per flight tickets
Interpreter/translator		As per service provided

¹ This rate is based on the Per Diem Allowance for Overseas Duty Travel as issued by the Ministry of Finance for travelling to Malta. If the reviewer would need to travel to countries other than Malta, the per Diem Rates will be calculated as per the per diem rates specified in the following link: [PerDiemRates_a.xlsx \(gov.mt\)](#).

(B) Further and Higher Education Institution	Application Fee: €700	
	and	
	Administrative Fee: €3,000	
	and	
	Review Process Fee:	
	This fee includes the full costs for a one-day accreditation visit and the review process until completion. This fee also covers the cost of a three-member peer review panel. In the case of online/blended provision, a fourth panel member will be appointed. This fee is calculated on a one-day accreditation visit. If, during the process, it is determined that additional days are required, the applicant will be informed accordingly, and an additional fee will apply.	€2,150 In the case of online/blended provision, an additional cost of €700 applies.
and		
	Additional Fees (if applicable):	
	If additional days are required for the accreditation visit.	Cost per day: €2,150 In the case of online/blended provision, an additional cost of €700 applies per day.
	Per diem fees for international peer reviewer.	€205²
	Flight expenses	As per flight tickets
	Interpreter/translator	As per service provided

² This rate is based on the Per Diem Allowance for Overseas Duty Travel as issued by the Ministry of Finance for travelling to Malta. If the reviewer would need to travel to countries other than Malta, the per Diem Rates will be calculated as per the per diem rates specified in the following link: [PerDiemRates_a.xlsx \(gov.mt\)](#).

(C) Higher Education Institution	Application Fee: €700	
	and	
	Administrative fee: €2,000	
	and	
	Review Process Cost:	
	This fee includes the full costs for a one-day accreditation visit and the review process until completion. This fee also covers the cost of a three-member peer review panel. In the case of online/blended provision, a fourth panel member will be appointed. This fee is calculated on a one-day accreditation visit. If, during the process, it is determined that additional days are required, the applicant will be informed accordingly, and an additional fee will apply.	€2,150 In the case of online/blended provision, an additional cost of €700 applies.
	and	
	Additional Costs (if applicable):	
	If additional days are required for the accreditation visit.	Cost per day: €2,150 In the case of online/blended provision, an additional cost of €700 applies per day.
	Per diem fees for international peer reviewer.	€205³
	Flight expenses	As per flight tickets
	Interpreter/translator	As per service provided
(D) Further Education Institution	Administrative Fee: €1,000	
(E) Further Education Centre	Administrative Fee: €600	

³ This rate is based on the Per Diem Allowance for Overseas Duty Travel as issued by the Ministry of Finance for travelling to Malta. If the reviewer would need to travel to countries other than Malta, the per Diem Rates will be calculated as per the per diem rates specified in the following link: [PerDiemRates_a.xlsx \(gov.mt\)](#).

(F) Tuition Centre	Administrative Fee: €500
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Kindly note that:

The fee structure will be effective as **from 1st January 2024**.

- 1) The Application Fee for **(A)**, **(B)** and **(C)** covers the costs for the execution of financial due diligence as part of the Provider Accreditation (Licensing) Application Form (Part A).
- 2) The Application Fee for **(A)**, **(B)** and **(C)** is to be paid upon submission of the Provider Accreditation (Licensing) Application Form (Part A). An invoice covering the Application Fee for **(A)**, **(B)** and **(C)** will be sent to the applicant. The process will only start upon confirmation of payment of the amount due. Through this process, the MFHEA will determine if the eligibility conditions are fulfilled. If approved, the process for accreditation/licensing can be initiated.
- 3) The invoice for the Administrative Fee and the Review Process Fee for **(A)**, **(B)** and **(C)** will only be issued following successfully completion of Provider Accreditation (Licensing) Application Form (Part A) and submission of the documentation as requested by the MFHEA in the initial letter, in accordance with the timeframe provided, for the initiation of Provider Accreditation (Licensing) - Part B.
- 4) The process of Provider Accreditation (Licensing) - Part B for **(A)**, **(B)** and **(C)** will only start upon confirmation of payment of the amount due covering the Administrative Fee and the Review Process Fee.
- 5) The Review Process Fee for **(A)**, **(B)** and **(C)**: This fee includes costs of a three-member peer review panel. In the case of online/blended provision, a fourth peer reviewer will be appointed. The fourth peer reviewer will not be appointed when applicants intend to offer only a foreign accredited programme/s with online provision.
- 6) The Additional Fee for **(A)**, **(B)** and **(C)**: These costs will be invoiced to the applicant at the conclusion of the process by the MFHEA. The accreditation decision will only be communicated once all fees due have been received.
- 7) The Administrative Fee for **(D)**, **(E)** and **(F)** is to be paid in advance. Following the submission of the application, the MFHEA will issue an invoice. The process will start only upon confirmation of payment of the amount due.
- 8) If, at any point in the application process, the requested documents, amendments, or clarifications are not provided by the applicant for a period of three months, then the application will be considered withdrawn, and the applicant will need to submit a new application.
- 9) Fees paid are non-refundable.

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