

Evaluation Report: Home-grown Programme

Cycle Number: ____
Title of Programme (Qualification/Award):
Name of Education and Training Provider:
<p>Comments about and recommendations on¹:</p> <p>1. <u>The Title of the Programme:</u> <i>If the programme is an Award, the word 'Award' should be in the title. The same applies for certificates, Bachelor Degrees and Master Degrees, Ph. D.</i> <i>If there are any National Occupational Standards (NOS), ensure that the title matches the title of the NOS and the content and MQF level as well².</i></p> <p>Comments: <i>A general comment overall</i></p> <p>Recommendation: <i>Are any actions/changes required?</i></p> <p>2. <u>The MQF Level:</u> <i>Is the MQF level proposed appropriate, compared to the content of the programme?</i> <i>Qualification levels of the MQF have to be in accordance to the level descriptors. These descriptors are stated in terms of knowledge, skills and competences and the consequent learning outcomes achieved. The level descriptors can be found on pages 45 – 49 and pages 77 – 79 of the Referencing Report:</i> https://ncfhe.gov.mt/en/Documents/Referencing%20Report/Referencing%20Report%202016.pdf</p> <p>Comments: <i>A general comment overall</i></p> <p>Recommendation: <i>Are any actions/changes required?</i></p> <p>3. <u>Duration of the Programme:</u> <i>The maximum number of credits of full time study is 60 ECTS per academic year.</i> <i>1 ECTS is equal to 25 hours of total learning hours, at least 5 hours of which should be contact hours.</i> <i>Is the duration of the programme sufficient so the students will be able to cover the content of the proposed programme?</i></p> <p>Comments: <i>A general comment overall</i></p> <p>Recommendation: <i>Are any actions/changes required?</i></p> <p>4. <u>Mode of Delivery:</u> <i>Is the chosen mode of delivery appropriate for the content of the programme?</i></p> <p>Comments: <i>A general comment overall</i></p>

¹ Kindly refrain from reproducing what is written in the application form but provide reasoned opinions on whether the various elements making up the course description satisfy or otherwise the standards and requirements of the Malta Qualifications Framework and of the subject matter at hand.

² The questions underneath each point shall serve as guiding questions and an expert suggestion/comment is required.

Recommendation:

Are any actions/changes required?

5. The Target Group and Entry Requirements:

Are the entry requirements listed sufficient for students applying for the programme?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

5.1. Recognition of Prior Learning (RPL):

Is RPL part of the entry requirements? Is the RPL process fit for purpose and covers all the necessary entry requirements for the course? Is the RPL process adequate for the sector?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

6. The Overall Programme Objectives:

Are the programme objectives proposed achievable and realistic?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

7. Relation to Occupation:

Check whether the programme is related to a regulated profession as per the Professional Qualifications Directive (PQD) – 2013/55/EU.

If the programme covers a particular occupation, then the evaluator must ensure that a thorough occupation analysis is done to ensure that the major functions of the particular occupation are all included in the programme. It is important to check whether corresponding National Occupational Standards (NOS) are available for that specific area and MQF level. NOS are a set of job-related standards which highlight the performance expected when carrying out a specific function. Such standards have been compiled and approved by a number of industry relevant stakeholders.

These NOS can guide programme design so that the learning outcomes match the NOSs for a particular occupation and at a particular MQF level. A list of NOS can be found on the following link: <https://mfhea.mt/national-occupational-standards/>

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

8. The Overall Structure and Modules:

This is applicable to programmes, which have more than one semester. Do you think the modules are split appropriately? Are the exit points adequate?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

9. Learning Outcomes:

Do the learning outcomes provide guidelines for content, instruction, and evaluation?

Are they defined and described in clear and simple language?

Do they encourage students' active participation?

Are they achievable within the set timeframe?

Can the learning outcomes be assessed?

A) Knowledge Proposed to be Achieved:

Kindly refer to the ECVET Manual from pages: 78 – 81 from the following link:

https://epale.ec.europa.eu/sites/default/files/joined_2017_ecvet_manual.pdf

One can also refer to the Bloom's Taxonomy – Action verbs to ensure the correct vocabulary is used.

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

B) Skills Proposed to be Achieved:

Refer to section 9. A

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

C) Competences proposed to be achieved:

Refer to section 9. A

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

10. Hours of Total Learning:

Is the distribution of hours (i.e. contact hours, self-study hours, supervised placement, and practice hours and assessment hours) for each module appropriate?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

11. Mode of Teaching:

Is the pedagogical method being proposed appropriate? Is the mode of teaching inclusive?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

12. Mode of Assessment:

Is the chosen assessment method appropriate for the particular module/programme? Is the minimum pass mark appropriate? Is the mark range and grade suitable? Is a minimum pass mark for practicums, internships, placements,

etc. provided (this is applicable if the practicums, internships, placements, clinical practice etc. is part of the mode of assessment)? Is there a procedure for reassessment of taught study units/modules in case of a fail? Is there a procedure for reassessment of study units/modules which involve practicums, internships, placements, clinical practice etc.? Is there a procedure for when it is not practicable or possible for practicums, internships, placements, clinical practice etc. to be reassessed during the current year?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

13. Reading List and Other Sources:

Does the reading list include recent reading material? Is the reading material suggested accessible and sufficient?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

14. The Lecturers'/Trainers' Profiles, Qualifications and Experience:

Are lecturers/trainers' qualifications and experience appropriate to teach this programme/module?

Comments:

A general comment overall

Recommendation:

Are any actions/changes required?

15. Any Additional Overall Comments or/and Recommendations:

In my position as an independent evaluator:

- I recommend accreditation of the programme.³
- I recommend accreditation of the programme on condition that the non-technical errors identified above are corrected.⁴
- The accreditation of the programme should be considered once the comments and recommendations on the technical content of the programme are reflected in a revised programme description, which is submitted for further evaluation.⁵

³ *The application form fully satisfies the standards and requirements of the Malta Qualifications Framework and of the subject matter at hand.*

⁴ *The application form is valid and practically correct apart from some errors, which are mostly related to presentation, formatting, or editing, or recommendations the inclusion of which can be easily verified by MFHEA staff.*

⁵ *The application form is substantially correct but requires further substantive amendments related to the content, delivery and assessment of the programme to better reflect the standards and requirements of the Malta Qualifications Framework and of the subject matter at hand e.g. recalculation and redistribution of the learning hours, inclusion of other learning outcomes etc.*

I do not recommend accreditation of the programme.⁶

Date:

⁶ *The application form is substantially incorrect/insufficiently developed and needs to be revised and resubmitted to MFHEA.*