

ANNEX II

Standard fee

The Standard Fee includes the costs for a two-member peer-review panel for a one-day audit visit and a one-time administrative fee. The latter covers costs of actions and initiatives taken by the MFHEA to ensure that the EQA audit runs smoothly, including an induction meeting, meetings with the peer-review panel members, meetings between the EQA audit review panel and the education provider and proofreading services.

Additional fees

- cover additional costs for extra local peer review panel member(s) per day of site audit visit;
- cover additional costs for extra international peer review panel member(s) per day of site audit visit, including per diem, as required.

All fees indicated do not include:

- costs of flights and/or other travel expenses incurred by international peer reviewer(s);
- costs for interpreter and/or translator;
- costs for the execution of financial due diligence as required by SL 607.03, regulation 39(3)(g).

These costs will be included in the invoice that the MFHEA issues to the Provider. **The Provider is to pay the Standard Fee prior to commencement of the EQA audit and the remainder of the amount invoiced by the MFHEA at the conclusion of the EQA audit.**

Malta Further and Higher Education Authority (MFHEA)

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Fee-Structure for Provider External Quality Assurance (EQA) Audits of Further Education Institutions/Centres

Administration	Fees
One-time administrative fee	€500
Peer-reviewer per day of site audit visit:	
Chair	€650
Peer	€600
Per diem fees for international peer-reviewer per day of on-site audit visit	€205
Flight Expenses	As per flight tickets
Interpreter/translator	As per service provided
Financial Due Diligence	As per costs incurred by the MFHEA

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